



# APPLICATION FOR HOME IMPROVEMENT

- ✓ Application approval is required for all exterior changes and improvements before any work is performed.
- ✓ Pictures, plans and color samples of the project are required with the application.
- ✓ Once the project is completed, submit photos with the *Notice of Completion*. **CABH OFFICE USE**
- ✓ Please complete all sections of this application.

Date: \_\_\_\_\_

Applicant Phone Number: \_\_\_\_\_

Homeowner's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Lot: \_\_\_\_\_

Name of Neighborhood Association: \_\_\_\_\_

Applicant Email Address: \_\_\_\_\_

I would like to be notified by (select all that apply):  Mail  Email

**Description of Proposed Improvements:** Do not use "See Attached." Attach a copy of the plans/sketches/diagrams, including an elevation drawing, showing type of construction, measurements, and location of improvement (if applicable). Also include a list of materials to be used. Provide a current photo of your property with this application before work commences (refer to the "Process & Instructions" sheet).

**NOTICE TO OWNERS:** Your improvements may require a permit from the City/County Building Department. No work shall be done which may change the existing drainage patterns. Neighbor notification is required for all applications prior to submitting to your Neighborhood Association Architectural Committee. Obtain THREE signatures of adjacent neighbors indicating improvement plans are acknowledged.

Last Name	Address	Signature

**NEIGHBORHOOD STAMP**

**CABH STAMP**



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## Proper Disposal of Construction Waste/Trash

All construction debris or trash is to be removed or collected and placed in the dumpster or waste receptacle at the close of each workday. Please mark the sections that apply to your project.

- I am planning to use a dumpster or other trash receptacle to remove the construction debris and the dumpster will be removed within 30 days of the start of the project.
- I plan to have the trash removed from my property daily.
- I do not anticipate any trash or debris from this project.
- This project will only create a minimal amount of trash which will be taken away by the contractor each day.
- Some debris, not in dumpster, may accumulate on-site but must be removed within 48 hours.
- Location: \_\_\_\_\_

## Temporary Restroom

If you plan to use a portable restroom on your site, it must be serviced at least two times per week. Please mark the sections that apply to your project.

- I am planning to use a portable restroom for my project.
- I plan to have the restroom serviced at least two times per week.
- My construction crew will use the restroom in my home during construction.
- This project is of short duration and will not require a portable restroom.
- My contractor plans to use public restroom facilities.
- Location: \_\_\_\_\_

## Temporary Storage Containers

- I am planning to use a Temporary Storage Container for my project for no more than 30 days.
- The storage container will be placed on the:
  - Driveway
  - Street
  - Yard

I will assume the responsibility for any work under the above proposed improvements that I or my contractors accomplish which may in the future adversely affect the common area. I assume responsibility for all future maintenance of this addition or improvements.

Homeowner Signature: \_\_\_\_\_ Date: \_\_\_\_\_